

## **Executor of Estate Application**

This packet is a breakdown of what you'll need to provide in order to access the account as an executor of estate.

### **What's included in this packet?**

- Applicant Contact Form
- Applicant Identity Verification Form

### **What documents do I need to provide?**

- A copy of your government-issued photo ID
- A copy of the property deed
- A copy of the death certificate
- One of the following documents:
  - Letters Testamentary if deceased created a Will before passing.
  - Letters Administration if deceased did not create a Will before passing.

### **How do I submit my application?**

Once you've filled out both forms and collected all the necessary documentation, please send everything to our email address: **support@valon.com**.

If you have any questions, we're available by phone toll-free at 855-218-3690 (Monday–Friday, 9AM–8PM ET).

## **Applicant Contact Form**

- We need this information in order to add your name to the account as an executor of estate.
- Once submitted, we'll review to confirm your status as an executor of estate.
- If confirmed, you can expect to receive an acknowledgment form recognizing your status as an executor of estate on the account.
- Don't forget to keep a copy of this form for your records.

Applicant Name: \_\_\_\_\_

Relationship to deceased borrower: \_\_\_\_\_

Property Address: \_\_\_\_\_

\_\_\_\_\_

Loan Number: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Email Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

## **Applicant Identity Verification Form**

- We need to verify your identity to protect the deceased borrower's information.
- We'll review this form along with the contact information you're also providing.
- Don't forget to keep a copy of this form for your records.

Applicant Name: \_\_\_\_\_

Social Security Number (TIN): \_\_\_\_\_